

CONFIDENTIAL

Director of Training

4 November 1957

Chief, Assessment and Evaluation

Comments on A & E Activities at the End of the First Quarter FY 1958

1. The assessment load continues to increase - 491 assessments in FY 58 as opposed to 379 in FY 57. This increase is a result of the continuous effort to adapt the intensity of the process to the problem presented. Of the total increase of 112, 77 are the result of a newly established test review of FLATB,* in order to insure more accurate interpretation of the report sent to the consumer. The A & E problem at the present time is to maintain the quality of the process while absorbing the increase in number. Thus far, the staff has not only done this, but actually made improvements in the quality. The saturation point, however, is nearing.

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2. As a result of research done under contract, a new test, the Logical Analysis Device, was brought to the point in its development where it could be introduced on a trial basis into the assessment process.

3. As a natural consequence of the activities of Training and the Office of Personnel, the DDS is the largest consumer of assessment activities. The DDP is the second largest consumer. DDI use has increased, with ORR being a heavy user during the first three months of FY 58.

4. While employees continue to be the major focus of assessment activity, there is also evidence of more emphasis in testing applicants.

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5. The testing activity continues to increase (1423 tested in 57; 2303, in 58)* Because of (1) the development of a short battery of tests for field use by clerical recruiters which they are now using extensively, (2) the increased use of FLATB. Field testing [] and FCDF** will undoubtedly cause a further increase during the next six months.

25X1

6. It is not certain that the following decreases are meaningful. They are given as a matter of interest.

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NO CHANGE IN CLASS

☐ DISCONTINUED

CLASS []

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a. The use of the IOC Waiver Test decreased from 58 to 25.

b. The number of interpretative test reviews for EOD professional personnel decreased from 69 to 44, suggesting fewer professional accessions.

7. The number of training evaluation reports processed remained about the same () The number processed for each course is given below. These figures should agree with the number of people completing training courses during the first three months of FY 1958.

	<u>Course</u>	<u>Number Forwarded</u>
	Administrative Procedures	
	Budget and Finance Procedures	
	Basic Management	
	Basic Supervision	
	Clerical Induction	
25X1	Clerical Refresher	
	Clandestine Services Review	
	Intelligence Orientation	
	Instructional Techniques	
	Info Rptg, Rpts, and Req.	
	Intelligence Techniques	
	Language Courses	
25X1		
	Survey Courses	
	War Planning Course	
	World Communism	
	Writing Workshop	
	Spec. Prog. for Security Officers	
	TOTAL	

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8. Training Evaluation activity places more emphasis on
supporting the school chief and the instructional staff.

9. Training support now includes the preparation of
psychological subject matter for inclusion in courses.



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OTP/AE:  rjy (1 November 1957)

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